



# Municipal Corporation Bhopal



Ref.No. 187 /Bond/Compliance

Bhopal, Dated: 09.07.2021

## Compliance Report for the Quarter and Year ended March 31, 2021

**Name of Issuer Company** : **Municipal Corporation Bhopal**

**Information submitted at the times of issuance/allotment:**

1	Description of the Debenture Series /Issue (Secured / Unsecured PCD/FCD/NCD)	Secured Taxable, Non convertible, Redeemable bonds in the nature of Debenture
2	Type of Issue (Private / Public / Rights)	Private
3	Issue Amount and Amounts Raised	175.00 Crore
4	Listed/Unlisted (If Listed, the Exchange where listed)	Listed (National Stock Exchange)
5	ISIN (Listed and Unlisted)	INE010I24013 (Listed)
6	Date of Listing of NCDs (please provide confirmation and supporting from BSE/NSE)	16 <sup>th</sup> October ,2018
7	Whether there has been delay in Listing of the debt securities pursuant to SEBI circular dated October 5, 2020.  If yes, confirm whether the Issuer Company has paid penal interest of at least @ 1 % p.a. over the coupon rate for the period of delay to the investor (i.e. from date of allotment to the date of listing)	Not applicable
8	Original & Revised (if any) Coupon Rate	9.55%, not revised
9	Tenor of Issue	10 years
10	Date of Allotment of Debentures	26 <sup>th</sup> September,2018

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11	Whether RTA / Company has forwarded the details of debenture holders to the DT at the time of allotment.	Yes
12	PAS-3, PAS-4, PAS-5 filedwith ROC within specified time limit (please provide confirmation and supporting)	As issuer is not a Company therefore Not Applicable.
13	Date of Issue of Debenture Certificate (Physical) or Credit to Demat A/c	26 <sup>th</sup> September,2018
14	Credit Rating at the time of issue / last credit rating prior to change  Hyperlink of the press releases by the Credit rating Agency	ACUITE AA(SO) Stable by ACUITE  BWR AA(Stable)  There is no change in credit rating since issue.
15	No. of debenture holders on the date of Allotment	05
16	Name of the Debenture holder representative/facility agent along with its contact details	VISTRA ITCL(India)l.td.
17	Details of Debenture holders holding more than 10% of debentures in value for the time being outstanding	Annexure-I
18	Whether the company has issued debentures to Foreign debenture holders	No
19	Valuation Report (if applicable) has been obtained from Registered /Government approved valuer.	Not applicable
20	ROC Search Report has been obtained	Not applicable
21	Details Regarding Registration of charges and reasons for delay (if any)	As issuer is not a Company hence Not applicable.

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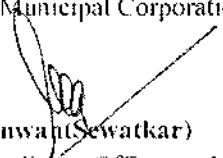


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22	Whether Recovery Expense Fund (REF) has been created by the company as per SEBI circular dated October 22, 2020 If yes please provide relevant details	Amount has been deposited in recovery expense fund on dated 28/05/2021
23	Charge as specified in the offer document or private placement memorandum/ information memorandum, is created in favour of the debenture trustee and executed debenture trust deed (DTD) prior to listing	Yes
24	Necessary information is provided to debenture trustee in order to exercise due diligence with respect to creation of security.	Yes

For, Municipal Corporation Bhopal

  
(Gunwant Sewatkar)  
Compliance Officer and  
Additional Commissioner (Finance)  
Municipal Corporation Bhopal



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## Compliance Report for the quarter ended March 31, 2021

**Name of Issuer Company** : **Municipal Corporation Bhopal**

**Information submitted on quarterly basis:**

1	Confirmation of having complied with Foreign Account Tax Compliance Act (FATCA) as regards the investors, borrowers and other intermediaries (If Applicable - along with supporting documents, registration number etc)	Not applicable.
2	Outstanding amount as on March 31, 2021	Rs. 175.00 crores
3	Previous Interest Payment Date and Amount paid	26.03.2021 and Rs.8,28,75,687/- Paid
4	Next Interest Payment Date and Amount	26.09.2021 and Rs.8,42,49,315/-
5	Previous Principal Repayment Date and Amount paid	No repayment
6	Next Principal Repayment Date and Amount	26.09.2025 and Rs 43,75,00,000/-
7	Whether there has been any delay / default in payment of interest and/or principal amount? If yes, the due dates thereof & date of payment and confirm if the additional interest of atleast @ 2% p.a. over the coupon rate is paid to the debenture holders. .	No delay/default
8	Present Credit Rating and date of change of credit rating. In case of revision, please attach letter from Credit Rating Agency indicating revision in rating.  Hyperlink of the press releases by the Credit rating Agency	ACUTE AA(CE) Stable BWR AA( Stable)  There is No change in Credit rating

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9	No. of debenture holders as on last day of this quarter, <i>(please provide details of NCD Holder viz. Names, Holding, Mailing Address, Email id, Contact Nos. (Benpos))</i>	List attached in (ANNEXURE I) as on 31 <sup>st</sup> March, 2021
10	Whether RTA / Company has forwarded the details of debenture holders (Benpos) to the DT by the seventh working day of every next month.	Registrar is sending it regularly.
11	Brief details of the security created till date for the Debentures including third party securities and DSRA maintenance	Security created on "First Floating chargeover present and future receivables of the municipal Corporation" and Sufficient balance maintained in DSRA account.
12	Whether any security is pending to be created for the Debentures, if yes provide details of the same along with the date by which such security is to be / was to be created	No
13	Whether the Secured Assets are insured? If yes, attach the latest renewed copies thereof	Not applicable
14	Confirmation with respect to submission of Half yearly communication (HYC) to BSE / NSE for the last applicable half year and reasons for non-submission/ delay if any (Only for Listed) unaudited/audited financial results on half yearly basis should be submitted to exchanges within 45 days from the end of half year	Due to ongoing pandemic situation and being a primarily responsible organization to control and manage the situation it is very difficult for Corporation to prepare half yearly financial results in a given timeline
15	Half yearly results statement should indicate material deviation, if any. This should cover deviation in use of proceeds of issue other	Not applicable

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	than the object stated in offer document	
16	Publication of financial results and statements within 2 calendar days of the conclusion of the Board Meeting. (atleast in one English national daily newspaper)	Not applicable
17	Whether HYC submitted to stock exchanges contains certificate signed by Debenture Trustee (Reg 52 (5) of LODR)	Not Applicable
18	Whether unaudited financial results are accompanied by Limited Review Report (LRR)*  *LRR is not required if the company has intimated exchanges in advance that it shall submit annual audited results within 60 days from the end of Financial Year	Not applicable
19	Whether all taxes, cesses, insurance premia, any other government charges with respect to Secured Assets for the issue have been paid. If No, please give details and reasons for the same	Not Applicable
20	Whether Debenture Redemption Reserve (DRR) as per SEBI Guidelines and Companies Act has been maintained. If No, please give reasons for the same. Please provide details / issue wise of DRR amount and date of transfer till date.	To ensure strong debt servicing mechanism municipal corporation bhopal has created a Sinking Fund account, in which proportionate amount to be repaid is transferred monthly .
21	Confirmation & Supporting of creation / maintaining DRR before April 30 <sup>th</sup> by way of deposit / invest not less than 15% of the amount of debentures maturing during the year ending March 31, 2021 as detailed in the clarification circular provided by MCA, including mode of creation of DRR.	To ensure strong debt servicing mechanism municipal corporation bhopal has created a Sinking Fund account, in which proportionate amount to be repaid is transferred monthly .

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22	Whether any material change has taken place in the nature and the conduct of the business of the Issuer since the date of Issue which is detrimental to the interest of debenture holders. If yes, please give details	No
23	Whether any orders, directions, notice of court/ tribunal / authority affecting or likely to affect the Secured Assets has been passed. If yes, please give details	No



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24	Whether any major change in the composition of the Board of directors or shareholders as defined in SEBI (Substantial Acquisition and Take Over) Regulations, 2011 which amounts to change in control of Issuer Company has occurred. If yes, please give details	No
25	Whether all the PDC required as per transaction documents are deposited with us	Not applicable
26	Whether any change in Authorized Signatory to bank accounts and Escrow Account who had signed Post-dated Cheques (PDCs) as security as per transaction documents.	Not applicable
27	Asset Cover certificate from Statutory Auditor for the half year ended March 31, 2021	Security created on "First Floating chargeover present and future receivables of the Municipal Corporation",  As no asset charged, hence asset coverage ratio is not applicable
28	Asset Cover certificate from Chartered Accountant for the quarter ended March 31, 2021 (Please attach Chartered Accountant Certificate as per the format specified by SEBI circular dated November 12, 2020)	Security created on "First Floating chargeover present and future receivables of the Municipal Corporation",  As no asset charged, hence asset coverage ratio is not applicable
29	A statement of value of pledged securities as on March 31, 2021.	Not Applicable
30	Net worth certificate of guarantor (secured by way of personal guarantee), if applicable.	Not applicable

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31	Financials/value of guarantor prepared on basis of audited financial statement etc. of the guarantor (secured by way of corporate guarantee), as applicable.	Not applicable
32	Valuation report and title search report for the immovable/movable assets, as applicable.	Not applicable
33	Whether the company has entered into supplemental/amended debenture trust deed with Debenture Trustee within 120 days from the date of SEBI circular dated November 12, 2020, incorporating the changes in the debenture trust deed	Yes
34	Whether Register of Debenture Holders has been maintained with their addresses and whether the transfers and changes in ownership have been recorded. If no, please give reasons.	Yes
35	In case of Partially / Fully Convertible Debentures, whether the debentures have been converted into equity in accordance with the terms of issue? If no, please give reasons.	Not applicable
36	Whether all the terms of issue of debentures or covenants of the transaction documents are complied with? If no, provide details along with reason for non-compliance	Yes, all the terms and conditions of the transaction document are complied with
37	Whether the provisions of the following laws applicable to debentures have been complied with: a) Companies Act, 2013 and Rules made thereunder (For all Issuers) b) SEBI (Listing Obligation and Disclosure Requirements) Regulations 2015 c) SEBI (Issue of Capital and Disclosure Requirements), 2009 (For all issuers) d) SEBI (Issue and Listing of Debt Securities), 2008	Applicable laws has been complied with..
38	Whether any dividend has been declared during this quarter.	Not applicable
39	Nature of investor grievances received for quarter ended March 31, 2021 its status as on date of the submission of QCR and reason for the non-resolution/ delay if any (Details to be separately provided in	No Investor grievances received during quarter ended 31 <sup>st</sup> March, 2021

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	annexure as enclosed)	(ANNEXURE II)
40	Any Buy Back of NCDs during the quarter and details of the same	No Buy Back of NCDs during the quarter ended 31 <sup>st</sup> March 2021
41	Whether the company has given prior intimation to exchanges of at least 11 working days before the date on and from which the interest on Debenture and redemption amount of Debentures is payable	Yes
42	Whether the company has maintained functional website containing requisite information (Reg 62)	Not Applicable
43	Whether the company has intimated exchange(s) about its intention to raise funds through issue of new NCD and such intimation was given prior to holding Board meeting.	No applicable
44	Compliance with Accounting Standard and Financial disclosures.	Yes, Complied with Accounting Standard and Financial disclosures as applicable.
45	Compliance with Corporate Governance provisions as specified in Chapter IV viz Related Party framework, Independent Directors, submission of quarterly compliance report on corporate governance to Exchange(s), prior intimation to exchanges, disclosure of material information/event, shareholding pattern	Not applicable
46	Whether Directors and KMPs have disclosed to Board of Directors whether they are directly or indirectly having material interest in any transaction.	Not applicable
47	Whether the company has appointed qualified Company Secretary as the Compliance Officer	Not applicable
48	Whether the Company has appointed Share transfer agent or manage the same in house	Yes, Municipal Corporation has appointed Share

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		transfer agent
49	Whether the Company has preserved the transactions records at least for 8 years	Not applicable
50	Whether the Company is registered on the SEBI SCORES	Yes
51	Whether statement of investor grievances has been filed to Exchanges within 21 days from the end of quarter	Yes, through NEAPS
52	Whether the Company has constituted following committees and held meetings in compliance with the provisions, as applicable <ul style="list-style-type: none"><li>• Audit Committee</li><li>• Nomination and Remuneration Committee</li><li>• Stakeholders Relationship Committee</li><li>• Risk Management Committee</li></ul>	Not applicable
53	Whether the Company has made disclosure of material events/information to Exchanges and Debenture Trustee, if any	No Such event occurred.
54	Whether the company has submitted Annual Report within 21 working days to stock exchange(s)	Not applicable
55	In case the Company has provided Post Dated Cheques (PDCs) in favour of Trustee towards security: <ul style="list-style-type: none"><li>a) whether the same are reissued in the new name of Trustee i.e. Vistra ITCL (India) Limited and</li><li>b) if the PDC's are from 8 public sectors merged banks whose cheque-books would become invalid from 1st April 2021, whether new PDC's are issued.</li></ul>	Not applicable
56	Whether the Company has submitted a compliance certificate to the Exchange(s), duly signed by both Compliance Officer of the listed entity and the authorised representative of the transfer agent (RTA)	Not applicable
57	Whether the Company and its directors are / were involved in any civil or criminal proceedings, litigation connected with the securities market or any order has / had been passed against them for violation of any laws.	Not applicable
58	Whether any NCLT proceedings has been initiated against the	Not applicable

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	company, if yes, provide details.	
59	In case of default in payment of Interest/principal Whether the company has made disclosures to the Credit Rating Agencies in timely manner.	<b>No default in payment of interest/principal</b>
60	In case of default in payment of interest / instalment obligations on loans, including revolving facilities like cash credit, from banks / financial institutions, whether the company has made disclosure to the Stock exchange. (Refer SEBI circular No. SEBI/HO/CFD/CMD1/CIR/P/2019/140 dated November 21, 2019). If yes, please provide copy of disclosure.	<b>Not applicable</b>



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61	<p>Pursuant to SEBI circular no. SEBI/HO/DDHS/CIR/P/103/2020 dated June 23, 2020, please confirm that –</p> <p>there is no breach in providing information to the Debenture Trustee(s) regarding the status of payment or otherwise to the Stock Exchanges and Depositories</p> <p>Bank details (from which it proposes to pay the redemption amount)</p> <p>Confirm if Debenture Trustee is pre-authorized to seek debt redemption payment related information from the Issuer's bank</p>	<p>There is no breach in providing information to the Debenture Trustee(s) regarding the status of payment or otherwise to the Stock Exchanges and Depositories</p> <p>Debenture Trustee is pre-authorized to seek debt redemption payment related information from the Issuer's bank</p>
62	<p>Confirm if Recovery Expense Fund (REF) created and provide details</p>	<p>Amount has been deposited in recovery expense fund on dated 28/05/2021</p>
63	<p>Any addition in the Recovery Expense fund during the quarter</p>	<p>Not Applicable</p>
64	<p>Whether the Asset cover as specified in the Term Sheet/PAS4/Information Memorandum/ is maintained</p>	<p>Not Applicable</p>
65	<p>Before creating a charge on the security for the debentures intimation is sent to the debenture trustee (DT) to enable the DT to exercise independent due diligence to ensure that such security is free from any encumbrance.</p>	<p>Not Applicable</p>
66	<p>If the REF is maintained in Bank Guarantee form the Company to ensure that it remains valid for a period of 6 months post the maturity date of the listed debt security. The issuer has kept the bank guarantee in force and renewed the Bank Guarantee at least 7 working days before its expiry</p>	<p>Not Applicable</p>

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67	Necessary information is provided to debenture trustee in order to exercise due diligence with respect to creation of security.	Not Applicable
68	Details of Corporate Debt Restructuring (if any);	Not Applicable
69	Details of lenders/creditors joining or entering into Inter Creditor Agreement as per RBI guidelines, including all such information/documents required to be submitted by the Company to the RBI on an annual basis in respect of such Financial Year, as applicable	Not Applicable
70	Details of Fraud/defaults by promoter or key managerial personnel or by Issuer Company or arrest of key managerial personnel or promoter;	Not Applicable
71	Details of one-time settlement with any bank (if any);	Not Applicable
72	Details of Reference to Insolvency or a petition (if any) filed by any creditor	Not Applicable

## ANNEXURES

1	Updated list of names and addresses of debenture holders. <b>(Annexure-I)</b>
2	Number and nature of grievances received from debenture holders and time frame within which the same were resolved by the Issuer Company. Nil. statement to be submitted in case of no grievances. <b>(Annexure-II)</b>
3	Companies Statutory Auditors Certificate certifying the following:  Annual basis - End utilization certificate of the Debenture Subscription receipts from issuer's statutory auditor (Refer Regulation 15 (1A) of SEBI (Debenture Trustees) Regulations, 1993). (If already provided, please ignore). <b>(ANNEXURE III)</b>  a.  b. Half yearly basis-Certificate from statutory auditor giving the value of receivables/book debts including compliance with the covenants of the Offer Document/Information Memorandum in the manner as may be specified by the Board (Refer Regulation

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	15(1)(ii)(a) of SEBI (Debenture Trustees) Regulations, 1993), if applicable. <b>Annexure-IV</b>
	c. Half yearly basis-certificate regarding maintenance of hundred percent asset cover or asset cover as per the terms of offer document/ Information Memorandum and/or Debenture Trust Deed, including compliance with all the covenants, in respect of listed non-convertible debt securities, by the statutory auditor, along with the half-yearly financial results (Please attach Statutory Auditors Certificate) <b>Not Applicable, As Security created on "First Floating charge over present and future receivables of the municipal Corporation" and no fixed assets is charged.</b>
4	Quarterly Basis-Asset Cover certificate from a Chartered Accountant in the format specified by SEBI vide its circular dated November 12, 2020, as on March 31, 2021 (Please attach Chartered Accountant Certificate) <b>Not Applicable, As Security created on "First Floating charge over present and future receivables of the municipal Corporation" and no fixed assets is charged.</b>
5	Quarterly audited / unaudited financials of the Issuer or audited annual accounts of the issuer company whichever applicable. <b>Audited annual accounts as on March 2020 is attached herewith as per annexure V</b>
6	Insurance Policy of the security charged in our favor. In case Insurance Policy has expired, please provide Renewed Insurance Policies. <b>Not Applicable</b>
7	Report of the Lead Bank regarding a. progress of the Project b. report on monitoring of utilization of funds raised for the issue, as applicable <b>Not Applicable</b>
8	Copy of all notices, resolutions and circulars relating to new issue of non-convertible debt securities, proceedings of meetings of debenture holders, advertisement issued in the media <b>Not Applicable</b>
9	Letter issued by Credit Rating agency for revised credit rating during the quarter. <b>Not Applicable, There is no revision in credit rating</b>
10	A statement of value of pledged securities as on March 31, 2021. <b>Not Applicable</b>
11	Net worth certificate of guarantor (secured by way of personal guarantee), if applicable. <b>Not Applicable</b>

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12	Financials/value of guarantor prepared on basis of audited financial statement etc. of the guarantor (secured by way of corporate guarantee), as applicable <b>Not Applicable</b>
13	Valuation report and title search report for the immovable/movable assets, as applicable. <b>Not Applicable</b>

**Contact Details :**


- a) Name of Authorised Signatory : **Gunwant Sewatkar , Additional Commissioner (Finance)**
- b) Email Address : [adc\\_finance@bmconline.gov.in](mailto:adc_finance@bmconline.gov.in)
- c) Contact Numbers : +91 9424499600

Name , Address and Email id of R&T Agent : **KFin Technologies Private Limited** Address: Selenium Tower B | Plot No. 31 & 32 | Gachibowli | Financial District | Hyderabad : 500 032 | India Email Id: [umesh.pandey@kfintech.com](mailto:umesh.pandey@kfintech.com).

Name , Address and Email id of the Credit Rating Agency

**Acuité Ratings & Research Limited**

For, Municipal Corporation Bhopal

  
(Gunwant Sewatkar)  
Compliance Officer and  
Additional Commissioner (Finance)  
Municipal Corporation Bhopal

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**As on 31<sup>st</sup> March 2021****Updated List of Debenture Holders holding more than 10% of debenture in value for the time being outstanding**

S.no	Name and Address of Debenture Holders	Holding in Rupees	Percentage of Holding
1	CONTROLLER OF PENSION FOR LOCAL BODIES MADHYA PRAD	600000000.00	34.29
2	HINDUSTAN AERONAUTICS LIMITED NASIK DIVISION PROVI	160000000.00	9.14
3	SECRETARY BOARD OF TRUSTEES MPEB EMPLOYEES PROVIDE	150000000.00	8.57
4	BHARAT EARTH MOVERS LTD. PROVIDENT FUND TRUST	147000000.00	8.40
5	THE AHMEDABAD DISTRICT CO OPERATIVE BANK LTD	100000000.00	5.71
6	ALLAHABAD UNIVERSITY	100000000.00	5.71
7	PROVIDENT FUND OF THE AXIS BANK LTD	100000000.00	5.71
8	NATIONAL FERTILIZERS LIMITED EMPLOYEES PROVIDENT F	50000000.00	2.86
9	BOARD OF TRUSTEES MECON EMPLOYEES PROVIDENT FUND	50000000.00	2.86
10	BOARD OF TRUSTEES M. S. R. T. C. CPF	50000000.00	2.86
11	BOARD OF TRUSTEES M.S.R.T.C GRATUITY FUND	50000000.00	2.86
12	NALCO EMPLOYEES PROVIDENT FUND TRUST	50000000.00	2.86
13	HUDCO EMPLOYEES C P F TRUST	30000000.00	1.71
14	SECRETARY EPF TRUST UP FOREST CORPORATION LUCKNOW	20000000.00	1.14
15	GMDC LTD. EMPLOYEES P F TRUST	15000000.00	0.86
16	C DAC EMPLOYEES PROVIDENT FUND	15000000.00	0.86
17	NATIONAL PROJECTS CONSTRUCTION CORPORATION LTD EMP	15000000.00	0.86
18	THE MATHRUBHUMI EMPLOYEES PROVIDENT FUND	13000000.00	0.74

*O/oMunicipal Corporation Bhopal*

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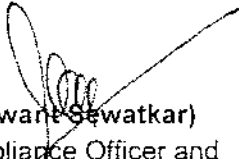


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19	BOLANI ORES MINES PROVIDENT FUND	11000000.00	0.63
20	THE TRUSTEES LOYAL TEXTILE MILLS LTD EMPLOYEES PROVIDENT FUND	6000000.00	0.34
21	THE A P C C A D BANK EMPLOYEES PROVIDENT FUND TRUS	5000000.00	0.29
22	BOARD OF TRUSTEES THE DISTRICT CO-OP CENTRAL BANK	3000000.00	0.17
23	SIDCO EMPLOYEES PROVIDENT FUND TRUST	2000000.00	0.11
24	BIRLA EDUCATION TRUST EMPLOYEES PROVIDENT FUND	2000000.00	0.11
25	AMERICAN COMMUNITY SUPPORT ASSOCIATION STAFF PF	2000000.00	0.11
26	KISHORE KUMAR JAIN	2000000.00	0.11
27	ARPIT JAIN	1000000.00	0.06
28	THE TRUSTEES VALLI COTTON TRADERS LTD EMPLOYEES GR	1000000.00	0.06
	<b>Total</b>	<b>1750000000.00</b>	<b>100.00</b>

For Municipal Corporation, Bhopal

  
(Gunwant Sewatkar)  
Compliance Officer and  
Additional Commissioner (Finance)  
Municipal Corporation, Bhopal

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Bhopal,Dated:9.07.2021

Annexure II

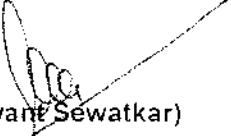
## TO WHOMSOEVER IT MAY CONCERN

Statement of Investor Grievances received during the period from 01/01/2021 to 31/03/2021

SR. No	Details of Investor Complaints	No. of Complaints
1.	No. of Investor's complaint pending at the beginning of the above mentioned period	NIL
2.	No. of investor complaints received during the above mentioned period	NIL
3.	No. of investor complaints disposed off during the above mentioned period	NIL
4.	No. of investor complaints remaining unsolved as on 31 <sup>st</sup> March 2021	NIL

This is for your information and record.

Thanking you  
Yours Faithfully

  
(Gunwant Sewatkar)  
Compliance Officer and  
Additional Commissioner (Finance)  
Municipal Corporation, Bhopal

---

O/oMunicipal Corporation Bhopal  
Harshwardhan Complex, Mata Mandir, Bhopal  
Cell: +919424499600 Email id: adc\_finance@bmconline.gov.in

**MANU BHAI & ASSOCIATES**  
**CHARTERED ACCOUNTANTS**

5-6, Goyal Niket, Press Complex, Zone-1, M P Nagar, Bhopal-462011  
Tel (0755) 4040004, 09826748120, Telefax: (0755) 4040004  
Email cavardhmanjain@gmail.com

**TO WHOMSOEVER IT MAY CONCERN****UTILISATION CERTIFICATE**

This is to certify that Rs. 175 Crore received through issuance of Bond as on 26/09/2018 and received in Escrow Account Number 918010089694931 with Axis Bank Which has been utilized under Amrut project to the extent Rs. 134.95 Crore till 31<sup>st</sup> March 2021 and remaining amount has been kept under Escrow Account with Axis Bank, Bhopal.

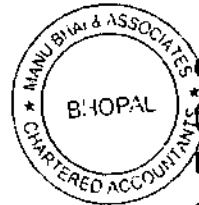
Kind of Checks exercised:

1. The above certification is based on the documents and information provided by the management.

Date: 09.07.2021

Place: Bhopal

For Manu Bhai & Associates  
Chartered Accountants  
FRN: 011701C



CA. Vardhman Jain  
(Partner)

M.No.410825

UDIN 21410825AAAKH9951

**BRANCH OFFICES**

New Delhi: F-3 & 4, RZ-39 Nirangan Park, Nangli Dairy, Near Jain Mandir, Main Nazafgarh Road, New Delhi-100043  
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Hyderabad: A-117 Prashanti Apartment, P.G Road No 3 Sindhi Colony, Secunderabad, Hyderabad-500003  
Email copakn7587@gmail.com, Ph No 8978159362



# MANU BHAI & ASSOCIATES

## CHARTERED ACCOUNTANTS

S-6, Goyal Niket, Press Complex, Zone-1, M.P Nagar, Bhopal-462011  
 Tel (0755) 4040004, 09826748120, Telefax: (0755) 4040004  
 Email cavardhmanjain@gmail.com

### TO WHOMSOEVER IT MAY CONCERN

We, hereby certify that the Value of receivables of Municipal Corporation, Bhopal as on 31<sup>st</sup> March, 2021 is as follows :-

Particulars	Amount
Gross Receivables	7,58,77,84,102/-
Total	7,58,77,84,102/-

Kind of Checks exercised:

1. The above certification is based on the documents and information provided by the management.
2. Provision for bad debts has not been made by the corporation.
3. Since Mid of July 2020 BMC has migrated from its existing SAP based MAS software to SAP based E-Nagar Palika Software and migration process is under progress . Therefore, receivable figures have been worked out with the help of both the software.

Date: 09.07.2021

Place: Bhopal

For Manu Bhai & Associates

Chartered Accountants

FRN: 011701C

CA. Vardhman Jain

(Partner)

M.No.410825

UDIN : 21410825AAAAKG6945



### BRANCH OFFICES

New Delhi - F-3 & 4 BZ - 27, Caravan Park, Naraina, Dary, Near Jain Mandir, Main Nazafgarh Road, New Delhi-100043  
 Email: manubhaiandassociates2011@gmail.com Ph.No: 9560262815, 09891370025  
 Hyderabad - A-107, The Grand Apartment, D.G Road No 3, Sindhi Colony, Secunderabad, Hyderabad-500003  
 Email: manubhaiandassociates2011@gmail.com Ph.No: 8978159362



# MANU BHAI & ASSOCIATES

## CHARTERED ACCOUNTANTS

### Certificate for asset cover in respect of listed debt securities of the listed entity

To,  
Stock Exchange (s)

Based on examination of books of accounts and other relevant records/documents, we hereby certify that:

- a) The listed entity has vide its Board Resolution and information memorandum / offer document and under various Debenture Trust Deeds, has issued the following listed debt securities:

ISIN	Private Placement/ Public Issue	Secured/ Unsecured	Sanctioned Amount
INE010I24013	Private Placement	Secured	175 Cr.

- b) Asset Cover for listed debt securities:

- i The financial information as on 14-02-2022 has been extracted from the books of accounts for the year ended 31-03-2021 and other relevant records of the listed entity.
- ii The assets of the listed entity provide coverage of 4.91 times of the interest and principal amount, which is in accordance with the terms of issue/ debenture trust deed (calculation as per statement of asset cover ratio for the Secured debt securities - table - I)
- iii The total assets of the listed entity provide coverage of times of the principal, which is in accordance with the terms of issue (calculation as per statement of asset coverage ratio available for the unsecured debt securities - table - II) (as per requirement of Regulation 54 read with Regulation 56(1)(d) of LODR Regulations).

Note: the above certification has been made on the basis of relevant information and documents furnished to us.

For Manu Bhai & Associates  
Chartered Accountants  
FRN 011701C

CA Vardhman Jain  
M No.410825

UDIN: 22410825ADRUXH4505

DATE: 26/02/2022

BHOPAL

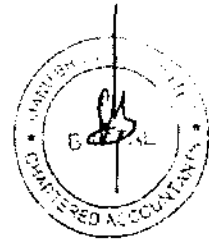


#### BRANCH OFFICES

New Delhi: F-3 & 4, RZ-39, Niranjn Park, Nangli Dairy, Near Jain Mandir, Main Nazafgarh Road, New Delhi-100043  
Email: manubhaiandassociates2003@gmail.com, Ph No. 9560262815, 09891370025  
Hyderabad: A-1/7 Prashanth Apartment, P G Road No 3 Sindhi Colony, Secunderabad, Hyderabad-500003  
Email: carakhi7587@gmail.com, Ph No. 8978159362

Table - I:

Sr. No.	Particulars	Amount
i.	Total assets available for secured Debt Securities' - (secured by either pari passu or exclusive charge on assets) (mention the share of Debt Securities' charge holders) Note: Bhopal Municipal Corporation has issued Secured, Taxable, Non-convertible, Redeemable bonds in the nature of Debenture amounting to Rs. 175 Cr. Security has been created against First floating charge over present & future receivables of the Municipal Corporation. Value of Receivables as on 31 <sup>st</sup> March 2021 is Rs. 8,58,71,37,887.97	A 8,58,71,37,887.97
	<ul style="list-style-type: none"> <li>• Property Plant &amp; Equipment (Fixed assets) - movable/immovable property etc</li> <li>• Loans /advances given (net of provisions, NPAs and sell down portfolio), Debt Securities, other credit extended etc</li> <li>• Receivables including interest accrued on Term loan/ Debt Securities etc</li> <li>• Investment(s)</li> <li>• Cash and cash equivalents and other current/ Non-current</li> </ul>	
ii.	Total borrowing through issue of secured Debt Securities (secured by either pari passu or exclusive charge on assets)	B 1,75,00,00,000
	<ul style="list-style-type: none"> <li>• Debt Securities (Provide details as per table below)</li> <li>• IND - AS adjustment for effective Interest rate on secured</li> <li>• Interest accrued/payable on secured Debt Securities</li> </ul>	
iii.	Asset Coverage Ratio (100% or higher as per the terms of offer document/information memorandum/ debenture trust deed)	A/B 490.69% or 4.91 of Outstanding debt.



ISIN wise details

S. No.	ISIN	Facility	Type of charge	Sanctioned Amount	Outstanding Amount As on DD-MM-	Cover Required	Assets Required
1.	INE010I24013	Non-convertible Debt Securities	First Charge (Exclusive)	175 Cr	175 Cr	100%	175 Cr
	Grand Total			175 Cr	175 Cr	100%	175 Cr

Table – II  
(NOT APPLICABLE)

SN	Particulars	Amount
i.	Net assets of the listed entity available for unsecured lenders (Property Plant & Equipment (excluding intangible assets and prepaid expenses) + Investments + Cash & Bank Balances + Other current/ Non-current assets excluding deferred tax assets (-) Total assets available for secured lenders/creditors on pari passu/exclusive charge basis under the above heads (-) unsecured current/ non-current liabilities (-) interest accrued/ payable on unsecured borrowings)	A
ii.	Total Borrowings (unsecured)	B
	• Term loan	
	• Non-convertible Debt Securities	
	• CC/OD Limits	
	• Other Borrowings	
	• IND - AS adjustment for effective Interest rate on unsecured borrowings	
iii.	Assets Coverage Ratio (100% or higher as per the terms of Offer Document/Information Memorandum/ Debenture Trust Deed)	(A/B)



\*\*\*\*\*





Annexure V  
**MANUBHAI & ASSOCIATES**  
**CHARTERED ACCOUNTANTS**

S-6, Goyal Niket, Press Complex, Zone-1, M.P. Nagar, Bhopal-462011  
Tel. : (0755) 4040004, 09826748120, Telefax: (0755) 4040004  
Email: cavardhmanjain@gmail.com

## Independent Auditor's Report

### Opinion

We have audited the accompanying financial statements of Bhopal Municipal Corporation, Bhopal ("the Corporation") which comprises the Balance Sheet as at March 31, 2021, the Statement of Income and Expenditure, and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion and to the best of our information and according to the explanations given to us, the aforesaid financial statements give the information required by the Municipal Accounting Manual in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India, of the state of affairs of the Corporation as at March 31, 2021, Income/Expenditure, and its cash flows for the year ended on that date.

### Basis for Opinion

We conducted our audit in accordance with the Standards on Auditing (SAs) generally accepted in India and in accordance with guidelines provided by the Directorate of Urban Administration & Development GoMP Bhopal. Our responsibilities under those Standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Corporation in accordance with the Code of Ethics issued by the Institute of Chartered Accountants of India. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibility of Management for the Financial Statements

The Corporation is responsible with respect to the preparation of these financial statements that give a true and fair view of the financial position, financial performance and cash flows of the Corporation in accordance with the accounting principles generally accepted in India. This responsibility also includes maintenance of adequate accounting records in accordance with the Municipal Accounting manual for safeguarding of the assets of the Corporation and for preventing and detecting frauds and other irregularities; selection and application of appropriate implementation and maintenance of accounting policies; making judgments and estimates that are reasonable and prudent; and design, implementation and maintenance of adequate internal financial controls, that were operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the financial statement that give a true and fair view and are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Corporation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern.

### **Auditor's Responsibility for the Audit of the Financial Statements**


Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Further, we have exercised test of accounting records and other necessary audit practice for the audit of accounts as per general principles and our observations and comments are given in the Annexure -A attached . Subject to those observations and comments, we report that:

We have sought and obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit.

- a. In our opinion, proper books of account have been kept by the Corporation so far as it appears from our examination of those books .
- b. The Balance Sheet, the Statement of Income and Expenditure, and the Cash Flow Statement dealt with by this Report are in agreement with the books of account .

**For Manu Bhai & Associates**  
**Chartered Accountants**  
**Firm Regn.No 011701C**

  
**CA Vardhman Jain**  
**Partner**  
**M. No. 410825**  
**Place: Bhopal**  
**Date: 09<sup>th</sup> November, 2021**  
**UDIN: 21410825AAAAMD6986**

**Bhopal Municipal Corporation, Bhopal**  
**Financial year 2020-21**  
**Observation and Comments**  
**Annexure-A (Forming part of Audit report)**

We conducted our audit in accordance with the Standards on Auditing (SAs) generally accepted in India and in accordance with guidelines provided by the Directorate of Urban Administration & Development GOMP Bhopal .

Further, we have exercised tests of accounting records and other necessary audit practices for the audit of accounts as per the general principles. Our observation and comments of various areas are given hereunder:

**1. Audit of Revenue:**

- i) Bhopal Municipal Corporation was required to migrate from existing ERP based MAS software to E-Nagar Palika software vide UADD letter No. 6163 UAD/ENP-BMC/2020 dated 30.06.2020 . Further, in compliance to the said letter BMC decided to migrate from existing MAS software to E-Nagar Palika Software in phased manner and from July,20 onwards demand and collection of property tax , water tax and user charges was started in the E Nagar Palika Software after migrating data from the existing MAS software .

Furthermore , except above mentioned modules all other modules i.e payroll (HR), finance, , Procurement, Plant maintenance , lease rent, miscellaneous services, food licence etc were continuing to be maintained in the existing MAS software.

The Property Tax , Water Tax and user Charges for the period from July,2020 have been incorporated in the MAS software on the basis of consolidated information derived from E Nagar Palika Software.

- ii) We have audited the revenues of BMC from various sources (i.e. water tax, property tax, Rent etc) on test basis and found the same in order and as per norms.

Revenues from all the sources have been accounted for in SAP software, except revenue generated by Building Permission department which is directly accounted for in a separate software.

- iii) During the course of our audit, we observed that Income from Spot Fines and a major part of beneficiary Contribution receipt in Housing for All (HFA) are not being accounted for in SAP software and the same has been accounted for at the time of finalization of financial statements.

- iv) We have checked on test basis the revenue receipts from the counterfoils of receipt books and observed that the money received is duly deposited in respective bank accounts.



As each ward and zone have their SAP access ID, the receipt is generated from the SAP after recording details of customer (i.e. Name, address, collection head, amount etc). Hence, the data is saved automatically in SAP server and there is no need to separately recognize the revenue receipts.

- v) BMC has tied up with Kotak Mahindra Bank Pvt. Ltd. to directly collect revenue on daily basis from all Zones & CFC's and deposit the same on very next working day to respective bank accounts. Hence there is no possibility of delay beyond 2 working days in deposition of cash in the bank account.
- vi) As all the receipts are directly recorded in SAP software on real time basis, revenue received is timely recorded. However, initially all the Bank receipts are deposited in the single GL account (Bank account) in the SAP and at the time of finalization of the account the journal entries are passed as per BRS.
- vii) We have verified the Fixed Deposit of BMC and its projects i.e. JNNURM , HFA , Escrow A/c etc and observed that the interest income has not been recorded duly and timely in the SAP Software. It has been observed that the accrued interest on FDR is accounted for at the time of finalization of the Balance Sheet.
- viii) The amount of Rs.41,21,36,000 received as share of Stamp duty on transfer of properties is booked in current year. No information was provided to us regarding the above income whether the same is related to current year or any previous year. Further, no information is provided regarding amount due on account of stamp duty for the FY 2020-21.

## 2. Audit of Expenditure:

- i) We have audited the expenditures incurred by BMC under all the schemes (i.e. JNNURM ,HFA , Amrut , CM Infra etc) on test basis and found the same in agreement with books of accounts maintained in SAP
- ii) We have also audited the entries in cash book/SAP software and verified them from relevant vouchers on test basis and found the same in agreement with Books of Accounts.
- iii) As the BMC is maintaining its Account Books in SAP software. We have checked the monthly balances and no errors were noticed in the records.
- iv) We have verified the expenditure for particular scheme on test basis and found the same in accordance to the funds allocated for that particular scheme.



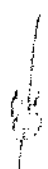
- v) We have audited on test basis the financial propriety and observed that all the expenditures are supported by financial and administrative sanctions accorded by competent authority and limited to the administrative and financial limits of the sanctioning authority.
- vi) On our checking on test basis we have not found any case where the appropriate sanctions have not been obtained.
- vii) We have verified scheme and project wise Utilization Certificates (UCs) and found the same tallied with the income & expenditure records and creation of Fixed Assets.
- viii) We have observed that BMC has made the contribution of Rs.302,671,189/- towards SBM Capping Fees for Bhanpur Dumpsite from there own contribution.
- xi) We have noticed that there is an outstanding Employee Provident Fund (EPF) liability as on 31.03.2021 , however proper details of which has not been provided to us.
- x) It is noticed that the Kotak and Axis banks are debiting bank charges (POS Machine) in some of the bank accounts of Zones , however as per agreements with these bank , the same should not be deducted. The concerned officials has assured for the reversal of wrongly debited bank charges, however, the same has been reversed till Balance Sheet date.
- xi) BMC is liable to pay GST on certain services i.e Rental service , supervision charges etc., we have observed that in case of rental services, rent for the whole year is being accounted for in the beginning of the year along with GST i.e demand is raised at the beginning of the year on accrual basis but the GST is paid to the department as and when collected from the party . We suggest that rent should be booked when actually due and the GST should be paid as per GST Act.
- xii) It is noticed that capital expenditure related to JNNURM, HFA and Amrit Schemes are shown as WIP . The completion status of the above mentioned schemes have not been provided . Further, the completed projects should to transferred to Fixed Assets.

### 3. Audit of Book Keeping:

- i) We have audited all the books of accounts including cash books, Income register, Expenditure register, Cheque issue register and scheme wise register maintained by BMC in SAP software.
- ii) We have verified all the books of account and stores maintained by BMC in SAP in accordance with accounting rules applicable to Urban Local Bodies and found the same are in order.
- BMC is maintaining records of advances remitted and adjusted during the year in SAP software.
- iii) All Bank accounts have been reconciled as on 31.03.2021.

- iv) We have verified receipts and payments of grants and found the same in agreement with books of accounts maintained by BMC in SAP.
- v) Fixed asset register is maintained in MS-Excel software & consolidated entry have passed in SAP.
- vii) We have reconciled the accounts of receipt and payment especially for project fund and found the same in agreement with books of accounts maintained by the BMC.
- viii) JNNURM Security deposit of Rs. 2,30,76,022/- related to previous years (prior to implementation of SAP) refunded during the year, which could not be taken as liability in respective year has now been deducted from Municipal fund in current year.
- ix) Amount of Rs.13.62 crores has been deducted from Compensation in lieu of Octroi (Received from State Government) and the same amount has been paid directly to RAO MPMKVCL(MPEB) against the outstanding bills of BMC.
- x) The corporation maintain GPF fund for its regular employee appointed prior to 2005. Further, BMC provided GPF to its employees at the time of retirement however the same has been booked as expense in the previous year instead to deducting it from the GPF fund . The same has been corrected during this year by giving corresponding effect to the Municipal Fund A/c by Rs.22.41 crores.
- xi) BMC has issued Bonds of Rs. 175 Crores in the FY 2018-19 for utilizing the fund in the AMRUT Scheme . The Bond are to be redeemed in four equal installments from 7<sup>th</sup> to 10<sup>th</sup> year and therefore , Bond Sinking fund has been created and equal amount is deposited in Escrow accounts with axis bank. Further, as the Bonds has been raised for incurring capital expenditure AMRUT Scheme , therefore interest charged thereon has been booked as capital expenditure under WIP AMRUT Scheme.
- xii) During the current year net amount of Rs.5.82 crore has been deposited in separate bank account i.e Sanchit Nidhi . The equal amount has been deducted from Municipal fund and has been shown as Sanchit Nidhi under Earmarked Funds.

#### 4. Audit of FDR:

- i) We have verified the Fixed Deposits and Interest earned thereon of BMC and observed that proper record of FDR is maintained is not maintained on regular basis and interest is booked on yearly basis.
  - ii) No FDR's have been made or kept on lesser interest rates than prevailing rates.
- 

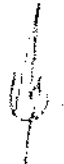
iii) It is noticed that some of the bank has deducted TDS on interest on FDRs of the BMC. The Income of the BMC is exempt u/s 10 . Therefore , BMC should inform the banks regarding non deduction of TDS.

#### **5. Audit of Tenders/Bids:**

- i) We have checked tenders/bids invited by the BMC on test basis and found that proper tendering procedures are being followed.
- ii) We have also verified on test basis ,the receipt of tender fee/bids, processing fee, performance guarantee both during the construction and maintenance period and found the same satisfactory to the general principles regarding receipt of tender fee applicable to the BMC.
- iii) We have verified bank guarantee obtained by the BMC on test basis and found the same in order.
- iv) We have verified the security deposits received in lieu of processing fee/performance guarantee and found the same authenticate.
- v) We have audited contract completion procedures applicable to the BMC and found the same satisfactory.
- vi) We have noticed that competitive tendering procedure has been followed.

#### **6. Audit of Grants and Loans:**

- i) We have verified on test basis the grants given by the Central Govt. and its utilization by the BMC and it was informed that grants are utilized for the same purpose for which it is remitted to the BMC.
- ii) We have checked on test basis the grants given by the State Govt. and its utilization by the BMC and it was informed that grants are utilized for the same purpose for which it is remitted to the BMC.
- iii) We have carried out audit of loans provided for physical infrastructure and its utilization and observed that the asset created out of the loans is generating desired revenue.
- iv) During the audit we have not observed any diversion of funds from capital receipts/grants/loans to revenue expenditure.
- v) We have observed that BMC has taken a Loan for CM Infra Phase III of Rs.12 crores in previous year, the interest on loan is not actually been paid. Hence interest payable is recorded on accrual basis under "Interest Payable on Loan".



- vi) BMC has taken a loan from State Govt for Jal Vitaran in previous year, the principal amount on this loan has to be repaid in first 7 years which is directly been deducted from Compensation in lieu of Octroi and the interest which is not required to be paid in beginning principal repayment years are booked on accrual basis under "Interest Payable on Loan" head.

**For MANU BHAI & ASSOCIATES**

**CHARTERED ACCOUNTANTS**

**FRN.011701C**



**CA YARDHMAN JAIN**

**(PARTNER)**

**M No: 410825**

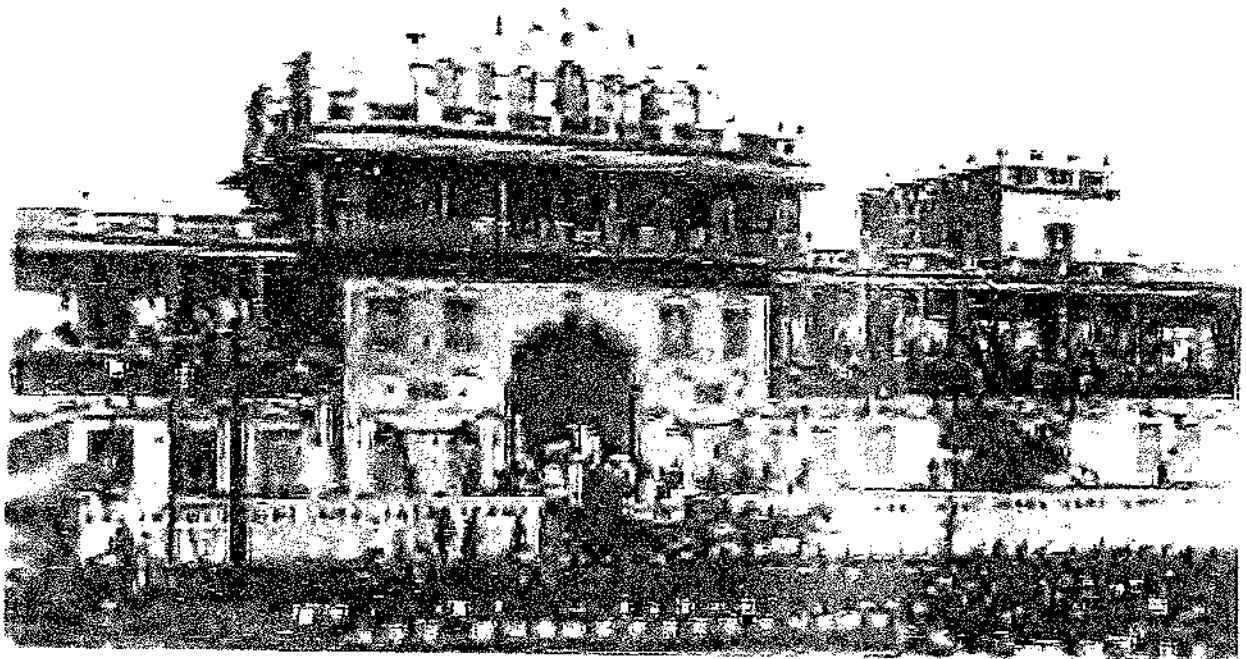
**Place: BHOPAL**

**Date: 9<sup>th</sup> November, 2021**





# **BHOPAL MUNICIPAL CORPORATION, BHOPAL**



**FINANCIAL STATEMENTS FOR THE YEAR 2020-2021**

**HANDHOLDING AND CAPACITY BUILDING SUPPORT BY:**

**MISHRA TIWARI AND ASSOCAITES**

**CHARTERED ACCOUNTANTS**

**BHOPAL**

## **Significant Accounting Policies and Principles adopted for preparation of Financial Statements for the year 2020-21**

### **Significant Accounting Policies**

#### **1.0 Income**

#### **1.1 Property Taxes**

- a) Revenue in respect of Property and Other Related Taxes e.g. Integrated tax, sanitation) including surcharge is recognized in the period in which they become due and accounted for in the SAP.
- b) In case of new or changes in assessments, it can be accrued in the month in which the demand is served.

#### **1.2 Water Supply and Sewerage**

- a) Revenue in respect of Water Tax, Water Supply Charges, Meter Rent, Sewerage charge, Disposal charges is recognized in the period in which they become due and accounted for in the SAP .
- b) Revenue in respect of Connection Charges for Water Supply is recognized on actual receipt.
- c) Revenue in respect of Water Tanker Charges and Road Damage Recovery Charges, Penalties is recognized on actual receipt basis.
- d) Revenue in respect of Notice Fee, Warrant Fee and Other Fees is recognized when the bills for the same are raised.

#### **1.3 Solid Waste Management Fees**

Revenue in respect of Solid Waste management fee and charges, where separately levied by the ULB (and not included under any other tax) is recognized in the period in which they become due, i.e., when the bills for the services are raised.

#### **1.4 Rentals, Fees, and Other Sources of Income**

- a) Revenues in respect of rents from municipal properties are accrued based on terms of lease/ rent agreement.
- b) Revenue in respect of renewal Trade License Fees are recognized on due basis. One time Trade License Fees is accounted on actual receipt basis.

- c) Revenues in respect of Profession Tax on Organizations / entities, where levied, recognized on actual receipt basis.
- d) Revenue in respect of advertisement fee is accrued based on terms of lease/ rent agreement.
- e) Other income, in respect of which demand is ascertainable and can be raised in regular course of operations of the ULB, is recognized in the period in which they become due, i.e., when the bills are raised.
- f) The Other Incomes, which are of an uncertain nature or for which the amount is not ascertainable or where demand is not raised in regular course of operations of the ULB, is recognized on actual receipt basis.
- g) Revenue in respect of Property Transfer Charges is recognized on actual receipt basis.
- h) Revenue in respect of collection charges or share in collection made by ULB or by any other agency on behalf of State Government is recognized on actual receipt from the state government.
- i) Revenue in respect of rent of equipment provided to the contractors, deducted from their bills, is recognized as and when the deductions are made.
- j) Revenue in respect of Hospital fees, maternity homes fees, diagnostic centre fees and dispensaries fees, Hospital training fees, Rent and/or hire charges in respect of ambulance, hearse, suction unit, vehicle and road roller, Sale of waste and scrap where applicable is recognized on actual receipt.

### 1.5 Common Accounting Principles Concerning Income Accounting

The following principals are applied uniformly on income from Property and Other Taxes, Water Supply and Rentals, Fees and Other Sources of Income:-

- a) Interest element and Penalties, if any, in demand is reckoned only on receipt.
- b) Revenue in respect of Notice Fee, Warrant Fee and Other Fees charged is recognized when the bills for the same are raised.
- c) Refunds, remissions of taxes for the current year is adjusted against the income and if pertain to previous years then it is treated as prior period item.
- d) Write-offs of taxes is adjusted against the provisions made and to that extent recoverable gets reduced.
- e) Demands raised with retrospective effect are treated as prior period income to the extent it pertains to earlier years.

### **3.2. Capital Grant**

- a) Grants received towards capital expenditure (these are generally from State Government) is accounted on actual receipt basis. The amount is initially be credited to a Capital Grant head under 'Liabilities'. Upon acquisition/construction of the asset the value of the amount so spent is debited to the liability head by corresponding credit to 'Capital Contribution from State'.
- b) Capital Grants received as a nodal agency or as implementing agency for an intended purpose, which does not, result in creation of assets with ownership rights for the ULB is treated as a liability till such time it is used for the intended purpose. Upon utilization for the intended purpose, the extent of liability stands reduced with the value of such utilization and no further treatment, as a capital receipt is required.
- c) Grants in the form of non-monetary assets (such as fixed assets given at a concessional rate) are accounted for on the basis of the acquisition cost. In case a non-monetary asset is received free of cost, it is recorded at a nominal value (e.g. Rupee One).
- d) Income on investments made from 'Specific Grants received in advance' is recognized and credited to the Specific Grant, whenever accrued. Profit/loss, if any, arising on disposal of investments made from the 'Specific Grant received in advance' are also recognized and credited/debited to the Specific Grant.

### **4.0 Assets**

#### **4.1. Public Works**

- a) The cost of fixed assets include (i) cost incurred/amount spent in acquiring or installing or constructing fixed asset, (ii) interest on borrowings attributable to acquisition or construction of qualifying fixed assets up to the date of commissioning of the assets, and (iii) other incidental expenses incurred up to that date of bringing the asset to use.
- b) Any addition to or improvement to the fixed asset that results in increasing the utility or capacity or useful life of the asset is capitalized and included in the cost of asset. Expenditure in the nature of repairs and maintenance incurred to maintain the asset and sustain its functioning or the benefit of which is less than for a year, is treated as revenue expenditure in the year of incurrence.
- c) Assets in the nature of civil works and equipment/machinery requiring erection/installation are first be accumulated under respective 'capital work-in-progress account' prescribed in the chart of accounts. Upon completion of the civil works and installation of machinery the value are transferred to the respective asset account under fixed assets. If the civil work of machinery installation as at the end of the year were under construction/erection/installation these is considered as "Capital Work-in-Progress". The value of each work-in-progress is include the direct cost on material, labour, stores, and advances to suppliers for material and others. Where an asset is created with borrowed funds the interest paid/accrued as on the day of the

valuation is also be added to arrive at the total value of the work-in-progress.

- d) The Earnest Money Deposit and Security Deposit received if forfeited is recognized as income when the right for claiming refund of deposit has expired.
- e) Deposit received under Deposit works is treated as a liability till such time the projects for which money is received is completed. Upon completion of the projects, the cost incurred against it is reduced from the liability.

#### **4.2 Fixed Assets**

Fixed assets include Land including parks; Buildings; Roads and Bridges; Waterworks; Bore Wells; Laboratory Equipment; Sewerage and drainage; Public Lighting; Luminary & Electrical Fittings; Furniture, fixtures, fittings; Electrical appliances; Office & other equipments; Computer Hardware, etc.; Vehicles; Health related assets; Cold Storage Equipment; Medical Equipment.

- a) All Fixed Assets is carried at cost less accumulated depreciation. The cost of fixed assets shall include cost incurred/money spent in acquiring or installing or constructing fixed asset, interest on borrowings directly attributable to acquisition or construction of qualifying fixed assets up to the date of commissioning of the assets and other incidental and indirect expenses incurred up to that month.
- b) Any addition to or improvement to the fixed asset that results in increasing the utility or useful life of the asset is capitalized and included in the cost of fixed asset.
- c) Any Fixed Asset, which has been acquired free of cost or in respect of which no payment has been made, is recorded at nominal value of Re. 1/-.
- d) All assets costing less than Rs.5,000 (Rupees Five thousands) would be expensed/charged to Income & Expenditure Account in the year of purchase.
- e) An increase in net book value arising on revaluation is credited to a reserve account under the Municipal fund as 'Revaluation Reserve Account'. A decrease in net book value arising on revaluation of fixed assets is charged to Income and Expenditure accounts.
- f) Depreciation is provided at Straight Line Method at the prescribed rates.
- g) Depreciation is provided at full rates for assets, which are purchased / constructed before October 1 of an Accounting Year. Depreciation is provided at half the rates for assets, which are purchased / constructed on or after October 1 of an Accounting Year.
- h) Depreciation is provided at full rates for assets, which are disposed on or after October 1 of an Accounting Year. Depreciation is provided at half the rates for assets, which are disposed before October 1 of an Accounting Year
- i) Assets recorded in the register but not physically available is written off after a period of five years.

- j) Expenditure in the nature of repairs and maintenance incurred to maintain the asset and sustain its functioning or the benefit of which is for less than a year, is charged off as Revenue Expenditure
- k) Valuation of land is follow the following guidelines:
- Land acquired through purchase is recorded on the basis of aggregate of purchase price paid/ payable and other costs incidental to acquisition.
  - Leasehold lands acquired by the ULB are taken as a part of the municipal asset at a total value payable as lease charges over the entire lease period and amortized equally over the lease period.
  - Lands that are acquired free of cost from the government or provided by individuals or institutions under endowment for specific purposes are priced at Re. One. Where the ownership of the lands has not been transferred in favor of the ULB, but the land is in the permissive possession of the ULB, such lands are included in the Register of Land with Re One as its value. However their should be a clear mention in the Register that in case the Government takes back the land at any point of time in future, reversal of entry is made in the Register of Lands. Cost of developing such vested lands, if any, should be booked under the subhead 'land'.
  - Cost of land improvements such as levelling, filling or any other developmental activity is capitalised as a part of the cost of land.
- l) All lands that are under encroachment and belonging to the ULB and where it is not possible to have the land evacuated, the Council decides about the percentage of provision to be made on the cost of land. If the encroachment is for more than two years, provision equal to ninety percent (90%) of the carrying amount would be made.
- m) Parks and Playgrounds should be capitalized under two categories: (i) Land pertaining to Parks and Playgrounds including the cost of development of land that should be booked under 'Land', and (ii) other amenities to Parks and Playgrounds that should be capitalized under the sub-head 'Parks and Playgrounds'.
- n) However, any building /structures/ plant and machinery etc. constructed/ installed in the Parks and Playgrounds and used for other purposes should not be booked under the sub-head 'Parks and Playgrounds'. The same should be booked under the appropriate heads/ sub-heads of assets
- o) Revaluation of assets is recommended only on an exceptional case. If and when revaluation of asset is carried out the value assigned upon revaluation of a class of assets shall not result in the net book value of that class being greater than the recoverable amount of the assets of that class. Revaluation reserve is reduced by transfer of equivalent amount of depreciation charged on the revalued portion of the cost of the fixed assets.

- p) Statues and Heritage Assets - Statues and valuable works of art are valued at the original cost and no depreciation is charged thereon. In case, however, the original cost is not available or the items have been gifted to the ULB by some other person/ authorities, the value should be taken at Rs. One. Heritage buildings declared through Gazette Notification should be booked under this head and should be valued at book value/cost of the material date. No depreciation should be charged on such buildings. However, in case of capital improvements after the building has been so notified, depreciation at the normal rate of buildings is charged. In case, however the book value /cost of the material date is not available or the items have been gifted to the ULB by some other person/ authorities, the value should be taken at Rs. One. Material date in this case would be the date of Gazette Notification.
- q) Intangible assets include computer software, which is valued at cost plus cost of staff time and consultants costs incurred, in implementing the software, if any. It is capitalized, only when the intangible asset is developed, and which can be used by ULB over a period of time to derive economic benefits from it. In case it is not so, the entire amount are charged to revenue, in the year in which it is incurred. The intangible assets acquired are depreciated over a period of five years or useful life, whichever is earlier.
- r) Where ULB has taken a loan, or other borrowings for the construction of an asset or a group of assets, then the interest would be capitalised to that particular asset or the group of assets. If a particular loan cannot be identified for a specific asset, then capitalisation would be made at weighted average rate. The weighted average rate are applicable after taking into consideration the period of completion/ building of assets and the amount invested in relation thereto.
- s) Depreciation on assets on which government grant has been received, is calculated on the gross value of fixed asset i.e. without deducting the grant amount from asset value. The grant so received is charged to the income and expenditure statement in the same proportion as the depreciation charged on such assets.

## 5.0 Stores

- a) Expenditure in respect of material, equipment, etc., procured is recognised on accrual basis, i.e., on admission of bill by the ULB in relation to materials, equipment, etc., delivered. The cost of inventories shall include the purchase price including the expenditure incurred to bring the inventories to its present location and condition i.e. freight inward, duties and taxes, etc.
- b) Accounting of 'goods received and accepted' where bills are received after the balance sheet date is accounted based on the value as stated in the invoice. However, where the bills are not received upto the cut off date the value used are as stated in the purchase order.

- c) The stock as at the close of the year is valued at cost following the popularly known valuation method - FIFO 'First in first out'.
- d) Value of store, material disposed off/ sold is recognised on actual receipt basis. Inventories of consumable supplies such as stationery, fuel is treated as expenditure and charged to revenue at the time of purchase.

## **6.0 Other Expenditures**

### **6.1. Employees Related Transactions**

- a) Expenses on Salaries and other allowances are recognised as and when they are due for payment (i.e. at the month end).
- b) Statutory deductions from salaries including those for income tax, profession tax, Provident fund contribution, etc., is recognised as liability in the same period in which the corresponding salary is recognised as expense.
- c) Gratuity is calculated upon retirement of the employee and is due then.
- d) Leave encashment are recognised on actual payment basis.
- e) Pension is recognised on actual payment basis where Actuarial valuation is not adopted.
- f) Interest receivable on loans given to employees is recognised as revenue at the end of the period in which these have accrued.
- g) In respect of loans to employees, penal interest leviable on default in repayment of principal or payment towards interest is recognized on accrual basis.
- h) Bonus, ex-gratia, overtime allowance, other allowances and reimbursements to the employees is recognised as an expense as and when they are due for payment.
- i) Separate Funds may be formed for meeting the pension and other retirement benefits including Gratuity and Leave encashment. State Governments is decide on this and define the modus operandi.
- j) Contribution due towards Pension and other retirement benefit funds is recognised as an expense and a liability. State Government is define the rate of contribution. One basis for such rate could be at the rate generally prescribed for state government employees on deputation
- k) Actuarial valuation for liability of pensions may be considered by the ULBs. In that case it is guided by the applicable state laws.



- l) Where applicable, formation of Trusts is considered for management of Provident Funds. In that case it are the responsibility of the ULB to form the trusts and meet the shortfall of the fund if any. Provident Funds money is invested as per the guidelines applicable to any Employee Provident Fund. Employer's contribution to Contributory Provident Fund is recognised on due basis.

## 6.2. Other Revenue Expenditures

- a) Other Revenue Expenditures is treated as expenditures in the period in which they are incurred.
- b) Provisions are made at the year-end for all bills received upto a cut off date (30th April of next financial year).
- c) Any expenditure for which the payment has been made in the current period but the benefit and/or service is likely to arise in a future period is treated as expenditure for the period in which its benefit arises and/or services are received.
- d) The expenditure for the current period shall include the proportionate value of the benefits and/or services arising in the current period even if the payment therefore has been made in the previous period
- e) BMC has given total contribution of Rs.30,26,71,189/- towards SBM Capping Fees for Bhanpur Dumpsite. The same is given in Schedule IE-16: Revenue Grants, Contributions & Subsidies in Annexure-AH.
- f) BMC has written off/ reversed Property tax of Rs.19,31,801/- under "Prior Period Items" under Schedule:IE-9.

## 7.0 Borrowings or Loans received

- a) Interest expenditure on loan is recognised on accrual basis.
- b) Interest on borrowings directly attributable to acquisition or construction of qualifying fixed assets up to the date of commissioning of the assets is capitalised.
- c) A provision is made for the interest accrued between the date of last payment of interest and the date of financial statements and is charged to the current period's Income and Expenditure Statement.
- d) *[Where applicable]* The expenses incurred while issuing debentures or Bonds (issue Expenses) is deferred and amortised in equal instalments over a period of 5 years or the tenure of the loan whichever is earlier. In case, the debentures and bonds are prematurely redeemed, the amount of issue expenses outstanding during the year is written-off and charged to the Income and Expenditure Statement as expense of the year when this happens. However, all other expenses in respect of raising loans other than those considered, as issue expenses is expensed off in the year in which they are incurred.

- e) BMC has issued Bonds of Rs. 175 Crores in the FY 2018-19 for utilizing the fund in the AMRUT Scheme . The Bond are to be repaid in 7<sup>th</sup> to 10<sup>th</sup> year and interest is to be repaid in every 6 month.
- f) BMC has taken a Loan for CM Infra Phase III of Rs.12 crores in previous year, the interest on loan is not actually been paid. Hence an interest payable is recorded on accrual basis under "Interest Payable on Loan" head.
- g) BMC has taken a loan from State Govt for Jal Vitaran, the principal amount of this loan has to be repaid in first 7 years and the same has directly been deducted from Compensation in lieu of Octroi . Further, the interest (which is not required to be paid in beginning till principal repayment in full) is booked on accrual basis under "Interest Payable on Loan" head.

#### 8.0 Investments

- a) *Investment* is recognised at cost of investment. The cost of investment shall include cost incurred in acquiring investment and other incidental expenses incurred for its acquisition e.g. brokerage.
- b) All long-term investments is carried / stated in the books of accounts at their cost.
- c) Short-term investments are carried at their cost or market value (if quoted) whichever is lower.
- d) Interest on investments is recognised as and when due. At period-ends, interest is accrued proportionately.
- e) Dividend on investments is recognised on actual receipt.
- f) Profit/loss, if any, arising on disposal of investment (net of selling expense such as commission, brokerage, etc) from the Municipal Fund is recognized in the year when such disposal takes place.
- g) Income on investments made from Special Fund and Grants under specific Scheme is recognised and credited to Special Fund and Grants under Specific Scheme respectively, whenever accrued. Profit/loss, if any, arising on disposal of investments (net of selling expense such as commission, brokerage, etc) made from the Special Fund and Grants under specific Scheme is recognised and credited/debited to Special Fund Account and Grant under specific scheme Account respectively.

## 9.0 Special Funds

- a) Special Funds is treated as a liability on their creation.
- b) Income on investments made from Special Fund is recognised and credited to Special Fund, whenever accrued. Profit/loss, if any, arising on disposal of investments made from the Special Fund is recognised and credited/debited to Special Fund Account.
- c) Any expenditure of a revenue nature, which is incurred specifically on scheme/project for which a Special Fund has been created, is charged to that Special Fund.

On completion of the construction of a fixed asset and/or on acquisition of a fixed asset out of a Special Fund, the amount equivalent to the cost of such fixed asset is transferred from the respective Special Fund to the Grant against Asset Account. Amount proportionate to depreciation of the asset is credited to the Income and Expenditure Account every year. Depreciation on assets on which government grant has been received, is calculated on the gross value of fixed asset i.e. without deducting the grant amount from asset value. The grant so received is charged to the income and expenditure statement in the same proportion as the depreciation charged on such assets.

## 10.0 Lease and Hire Purchase

- 10.1 Leases can be of two types – finance lease and operating lease. In a finance lease, the lessor transfers substantially all the risks and rewards incident to ownership of an asset. An operating lease is a lease other than a finance lease.
- 10.2 When an ULB (as a lessee) have obtained an asset on lease, effecting the lease agreement as a finance lease, then it have assumed all the risks and rewards incident to ownership.
  - a) In case of finance leases, the ULB would recognize the lease both as an asset and a liability.
  - b) The lease item would be recognised as an asset at the cost value of the lease as per agreement or at any value as agreed between the lessor and the lessee.
  - c) The principal amount payable on the lease, equivalent to the asset value only would be shown as a liability.
  - d) Amount of lease payments would be apportioned between the finance charge and the principal repayment.
  - e) The principal repayment would reduce the lease liability and the finance charges would be considered as an expense.
  - f) The leased asset would be subject to normal depreciation like that considered for other assets in the same category, when they are not leased.

- 10.3.** When an ULB (as a lessor) have granted an asset on lease, effecting the lease agreement as a finance lease, then it have relinquished all the risks and rewards incident to ownership.
- a) The ULB as a lessor would consider the lease in the balance sheet as receivable at the agreed value and recognise the transaction of relinquishing the rights as a disposal of asset, so held or as a sale of properties.
  - b) Of the lease payments received, the ULB should recognise the finance income on a systematic and rational basis and recognise the same as an income for the year.
  - c) No depreciation can be provided by the ULB (as a lessor) when the lease is of a finance lease.
- 10.4.** When an ULB (as a lessee) have obtained an asset on lease, effecting the lease agreement as a operating lease, then it have not assumed all the risks and rewards incident to ownership, as all such risks are still with the lessor.
- a) All lease payments should be recognised as an expense.
  - b) No distinction between principal repayment and finance charges to be made.
  - c) No depreciation to be provided on assets held under operating leases.
- 10.5.** When an ULB (as a lessor) have granted an asset on lease, effecting the lease agreement as a operating lease, then it have not relinquished all the risks and rewards incident to ownership.
- a) All leased assets under an operating lease would be recognised as an asset, still owned by the ULB, under the group fixed assets, but need to be separately disclosed.
  - b) Lease Income should be recognised in the statement of Income & Expenditure on accrual basis.
  - c) Depreciation to be provided on the leased assets in the same manner as provided for any asset of that class under direct control of the ULB.
- 10.6.** Hire purchase in the books of ULB (when a buyer)
- a) The purchase price is capitalized as the cost of fixed assets.
  - b) Hire Purchase (HP) instalments are apportioned between the finance charge and the reduction of the principal outstanding. The finance charge is allocated so as to produce a constant periodic rate of interest on the remaining balance of the liability.

- c) The total amount of interest portion out of the 'HP Payable' is accounted by debiting to a control account under current assets. The principal repayment would reduce the lease liability and the finance charges would be considered as an expense.
- d) The leased asset would be subject to normal depreciation like that considered for other assets in the same category, when they are not leased.

**10.7. Hire purchase in the books of the ULB (when a seller)**

- a) The sale price (including the interest portion) is accounted as receivable from HP agreement;
- b) HP instalments is apportioned between the interest income and the reduction of the principal amount receivable (the finance income to be allocated so as to produce a constant periodic rate of interest on the remaining balance of the receivable);

The total amount of interest portion out of the 'HP Receivable' is accounted by crediting to a control account under current assets. This amount are adjusted while accounting for finance charge

**Notes on account**

**1. Municipal (General) Fund**

Municipal (General) Fund of Bhopal Municipal Corporation (BMC) consists of opening balance as on 01st April 2021 , addition of surplus during the year and Deduction which are mentioned hereunder:

Municipal (General) Fund of Bhopal Municipal Corporation (BMC) consists of opening balance as on 01<sup>st</sup> April 2020 and addition of surplus, and adjustments which are mentioned hereunder:

The value of Municipal Fund as on 01<sup>st</sup> April 2020 ₹ Rs. 13,595,106,626.06

**Additions:**

1. Surplus during the year 2020-21	₹	Rs. 828,238,589.81
2. Payment of GPF to Employees Booked as Expense in previous years	₹	Rs. 224,136,408.00

**Deductions:**

1. JNNURM Previous years Security deposit Refund during the year	₹	Rs 23,076,022.00
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2. Net Amount transfer to Sanchit Nidhi	₹	Rs. 5,82,79,532.00
3. Amount transfer to Bond Sinking Fund	₹	Rs. 246,808,234.00

After all the above adjustments the value of "Municipal (General) Fund" as on 31<sup>st</sup> March 2021 (Schedule B-1) is as under;  
Total Municipal Fund is ₹ Rs. 14,319,317,835.87

#### **Earmarked Fund:**

- i) GPF Payable: Amount of GPF deducted from employees salary has been shown as in Earmarked fund.
- ii) During the current year net amount of Rs.5.82 crore has been deposited in separate bank account i.e Sanchit Nidhi . The equal amount has been deducted from Municipal fund and has been shown as Sanchit Nidhi under Earmarked Funds.  
  
Closing balance of Sanchit Nidhi is Rs.75,177,375/-.
- iii) Bond sinking Fund of Rs. 1,015,686,568/- created for interest & principal repayment of Bond.

#### **2. Reserves**

The amount shown in Reserve is net off Fixed Assets acquired/Capital Work In Progress against Grants and depreciation charged on assets acquired out of grant fund is deducted from the capital reserve.

The deduction in reserves includes Rs. 54,25,00,000/- as other grant depreciation on assets, which are made from grant fund and Rs.17,32,39,487 as capital contribution towards CM Urban Infra Dev Govt Grant.

#### **3. Grants for Specific Purpose**

Capital Grants received as a nodal agency or as implementing agency for an intended purpose, which does not, result in creation of assets with ownership rights has been treated as a liability till such time it is used for the intended purpose. Upon utilization for the intended purpose, the extent of liability is reduced with the value of such utilization. Income on investments made from 'Specific Grants received in advance has been recognized and credited to the Specific Grant, whenever accrued. Profit/loss, if any, arising on disposal of investments made from the 'Specific Grant received in advance' is recognized and credited/debited to the Specific Grant.

Some of the Specific Grants have debit balances as shown in Annexure I, Schedule B4. Such debit balances are due to the reason that the expenditure incurred by the BMC is in excess of the grant receipts. Such excess expenditure have been transferred to the income and expenditure account for those grants are not likely to received in future.

#### **4. Loans**

**HUDCO Loan:** BMC has not taken any new loan from HUDCO during the year.

BMC has taken a loan from State Govt for Jal Vitaran, the principal amount on this loan has to be repaid in first 7 years which is directly been deducted from Compensation in lieu of Octroi and the interest which is not required to be paid in beginning principal repayment years, those are booked on accrual basis under "Interest Payable on Loan" head.

BMC has issued Bonds of Rs. 175 Crores in the FY 2018-19 for utilizing the fund in the AMRUT Scheme . The Bond are to be repaid in 7<sup>th</sup> to 10<sup>th</sup> year and interest is to be repaid in every 6 month.

#### **5. Fixed Assets**

- a) Fixed assets include Land; Parks; Buildings; Roads and Bridges; Waterworks; Bore Wells; Laboratory Equipment; Sewerage and drainage; Public Lighting; Luminary & Electrical Fittings; Furniture, fixtures, fittings; Electrical appliances; Office & other equipments; Computer Hardware, etc.; Vehicles; Health related assets; Cold Storage Equipment; Medical Equipment etc.
- b) Categorization and grouping of fixed assets has been done as provided in the MPMAM
- c) Fixed Assets are considered at cost less accumulated depreciation. The cost of fixed assets include cost incurred/money spent in acquiring or installing or constructing fixed asset, interest on borrowings directly attributable to acquisition or construction of qualifying fixed assets up to the date of commissioning of the assets and other incidental and indirect expenses incurred up to that month
- d) Any Fixed Asset, which has been acquired free of cost or in respect of which no payment has been made, has been accounted for at nominal value of Re. 1/-
- e) All assets costing less than ₹ Rs. 5, 000. (Rupees Five thousands) purchased / acquired up to 31.03.2021 have not been considered and are expensed/charged in the year of purchase.
- f) Assets, which have been completed during the year, have been transferred from WIP to fixed assets on the basis of details made available by the BMC.

## **6. Depreciation**

- a) Depreciation is provided at Straight Line Method at the rates prescribed in MPMAM.
- b) Depreciation is provided at full rates for assets, which are purchased / constructed before October 1, 2020 and at half the rates which are purchased / constructed on or after October 1, 2020 of the Accounting Year.
- c) Depreciation on assets created out of the government grant has been received, has been calculated on the gross value of fixed asset i.e. without deducting the grant amount from asset value. The grant so received is charged to the income and expenditure statement in the same proportion as the depreciation charged on such assets.

## **7. Capital Work in Progress**

Assets in the nature of civil works and equipment/machinery requiring erection/installation are accounted for as 'Capital Work-In-Progress'. Upon completion of the civil works and installation of machinery the value is transferred to the respective asset account under fixed assets. The value of work-in-progress includes the direct cost on material, labour, stores, and advances to suppliers for material and others. Where an asset is created with borrowed funds the interest paid/accrued as on the day of the valuation is added to the total value of the work-in-progress. The amount of CWIP has been provided by the BMC. It also includes amount of share of BMC, ADB & GoMP for Project Uday. Further details of WIP have been worked on the basis of details provided by the BMC.

## **9. Investment**

- 9.1 **Investment - General Fund:** FDR with the banks has been shown under Investment - General Fund. The amounts of FDRs have been taken on the basis of records as available. The amount includes principal and interest accrued thereon till 31.03.2021.
- 9.2 **Investment - Other Fund:** FDR from the GPF,CPF etc along with interest accrued thereon have been shown under Investment - Other Fund.

## **10. Current Assets:**

Current Assets include the items prescribed in the MPMAM

### **10.1 Inventories**

- a) Valuation of Inventory has been done on the last purchase price;
- b) Stationery and other Miscellaneous items are treated as expenditure, at the time of purchase and do not form part of Inventories. Inventories have been taken in the balance sheet on the basis of information furnished by the concerned department.



## **10.2 Sundry Debtors**

- a) The amount of Property Tax, Water Tax and other receivable as on 31-03-2021 has been taken on the details provided by the Zones. In absence of proper and authentic verification of previous period arrears of property tax, and other related receivables, the figures are subject to reconciliation and confirmation. In the absence of age wise details, no provision for doubtful debts has been made.
- b) Balances of advances, recoverable etc., are subject to confirmation / reconciliation and consequential adjustments if any.
- c) From mid July,2020, BMC has migrated its Property tax, Water tax, User charges and miscellaneous receipts to E-Nagar Palika Software, the balances in Sundry debtors are after considering the written balance confirmation from E-Nagar Palika officials.

## **10.3 Bank balances**

Bank accounts have been reconciled. Few bank account balances are in minus (or Debit balance), it is due to various payment entries which are being passed before 31<sup>st</sup> march but the actual payment is made after march month and the balance in bank was not sufficient to make those payments as on 31<sup>st</sup> March 2021.

## **10.4 Cash Balances**

There is no cash in Hand as on 31.3.2021.

## **10.5 Advances to Staff**

The advances not adjusted till 31.3.2021 has been taken as current asset. However, these are subject to reconciliation.

## **11. Current Liabilities**

### **11.1 Earnest Money & Security deposits Received:**

The amount is subject to reconciliation and confirmation.

### **11.2 Outstanding Liability**

This has been worked out based on the lists of amounts admitted during 2020-21 but paid after 31.03.2021.

### **11.3 Other Liabilities-**

In the few accounts under the head Other Liabilities debit balances are appearing in the books of accounts of the BMC.

### **12. Contingent Liability**

These have not been provided as information required to ascertain values such as suspended employees/other legal cases on account of unsettled claims have not been maintained by the BMC.

**BHOPAL MUNICIPAL CORPORATION, BHOPAL M.P.  
BALANCE SHEET**

Particulars	Schedule No.	Amount in " ₹ "	Amount As on 31st March 2021	Amount in " ₹ "	Amount As on 31st March 2020
<b>A SOURCES OF FUNDS</b>					
<b>A-1 Reserves and Surplus</b>					
Municipal (General) Fund	B-1	14,31,93,17,835.87		13,59,51,06,626.06	
Earmarked Funds	B-2	1,55,58,97,645.00		1,36,78,05,289.00	
Reserves	B-3	6,36,03,62,802.21	22,23,55,78,083.08	7,07,61,02,089.21	22,03,88,14,004.27
<b>A-2 Grants, Contributions for Specific Purpose</b>	B-4		22,86,50,30,583.97		20,06,12,09,218.93
<b>A-3 Loans</b>					
Secured loans	B-5		3,14,69,20,709.00		3,38,55,89,575.00
<b>TOTAL SOURCES OF FUNDS [A1-A3]</b>			<b>48,24,75,29,376.05</b>		<b>45,46,56,12,798.20</b>
<b>B APPLICATION OF FUNDS</b>					
<b>B1 Fixed Assets</b>	B-14				
Gross Block		24,02,47,76,566.28		23,69,80,04,786.66	
Less: Accumulated Depreciation		9,31,80,48,108.66		8,16,56,59,378.81	
Net Block		14,70,67,28,459.62		15,53,03,45,417.85	
Capital work-in-progress		23,06,34,89,581.05	37,77,02,18,040.67	19,89,82,82,539.05	35,42,86,27,956.90
<b>B-2 Investments</b>					
Investment - General Fund	B-15	1,93,46,66,204.21		1,70,54,61,787.23	
Investment - Other Funds	B-16	1,33,65,09,477.75	3,27,11,75,681.97	1,22,47,91,203.82	2,93,02,53,001.05
<b>B-3 Current assets, loans &amp; advances</b>					
Stock in hand (Inventories)	B-10	3,51,19,920.69		5,82,27,522.47	
Sundry Debtors (Receivables)	B-11	8,58,71,37,887.97		7,61,41,61,097.67	
Cash and Bank Balances	B-12	3,78,82,06,245.78		3,84,28,17,116.11	
Loans, advances and deposits	B-13	3,25,49,09,367.96	15,66,53,73,442.42	3,09,24,71,051.68	14,40,76,76,787.93
<b>B-4 Current Liabilities and Provisions</b>					
Deposits received	B-6	1,80,43,86,647.91		1,78,80,74,330.69	
Deposit works	B-7	27,15,95,618.44		25,64,84,878.02	
Other liabilities	B-8	4,58,45,29,251.77		3,71,20,00,196.17	
Provisions	B-9	1,79,87,26,270.89	8,45,92,37,789.01	1,54,43,85,542.81	7,30,09,44,947.69
<b>B-5 Net Current Assets (B3-B4)</b>			7,20,61,35,653.41		7,10,67,31,640.24
<b>TOTAL APPLICATION OF FUNDS [B1+B2+B5]</b>			<b>48,24,75,29,376.05</b>		<b>45,46,56,12,798.20</b>

\*Figures have been regrouped, where ever applicable.

Notes to the Balance Sheet - Attached  
As per the notes on accounts attached  
For Bhopal Municipal Corporation

As Per Our Audit Report of Even Date  
For Manu Bhai & Associates  
Chartered Accountants  
FRN: 011701C

Commissioner

Additional Commissioner  
Finance

CA Vardhman Jain  
Partner  
M.No 410825

Place: Bhopal  
Date: 09.11.2021

Addl. Commr. (Finance)  
Municipal Corporation, Bhopal

**BHOPAL MUNICIPAL CORPORATION, BHOPAL M.P**

**INCOME AND EXPENDITURE ACCOUNT  
For the Year Ending on 31st March 2021**

Amount In " ₹ "

Item/ Head of Account	Schedule No	For the year 2020-21	For the year 2019-20
<b>A INCOME</b>			
Tax Revenue	IE-1	3,26,65,46,778.38	3,02,88,17,193.21
Assigned Revenues & Compensation	IE-2	3,00,54,48,338.00	3,15,62,77,005.00
Rental Income from Municipal Properties	IE-3	42,26,32,490.49	19,53,12,048.70
Fees & User Charges	IE-4	52,60,59,343.94	40,85,53,564.72
Sale & Hire Charges	IE-5	2,40,21,959.00	1,86,54,985.00
Revenue Grants, Contributions & Subsidies	IE-6	2,41,74,60,000.00	2,62,01,84,000.00
Income from Investment-Fund	IE-7	16,28,26,366.10	14,14,78,383.04
Interest Earned	IE-8	10,23,15,410.21	12,74,69,241.73
Other Income	IE-9	3,45,44,276.62	3,46,65,813.86
Prior Period Income	IE-10	-	14,82,86,543.00
<b>Total - INCOME</b>		<b>8,96,18,54,962.74</b>	<b>9,87,76,99,748.28</b>
<b>B EXPENDITURE</b>			
Establishment Expenses	IE-11	3,58,01,81,201.00	3,39,93,78,532.00
Administrative Expenses	IE-12	82,78,97,678.00	75,27,44,957.99
Operations & Maintenance	IE-13	3,00,49,77,529.60	2,69,82,43,520.59
Interest & Finance Expenses	IE-14	12,99,61,297.80	13,25,20,887.47
Programme Expenses	IE-15	7,33,24,812.00	6,89,16,864.42
Revenue Grants, Contributions & subsidies	IE-16	31,88,80,195.42	2,23,42,998.00
Provisions & Write off	IE-17	2,68,09,412.28	1,30,28,890.10
Miscellaneous Expenses	IE-18	1,72,63,717.00	1,63,45,919.00
Depreciation	B-14	1,15,23,88,727.85	1,32,23,12,813.64
Prior Period Items	IE-19	19,31,801.00	12,67,80,030.97
<b>Total - EXPENDITURE</b>		<b>9,13,36,16,172.93</b>	<b>8,55,36,15,514.18</b>
<b>C Gross surplus/ (deficit) of Income over expenditure transferred to General Fund (A-B)</b>		<b>82,82,38,589.81</b>	<b>1,32,40,84,234.08</b>

\*Figures have been regrouped, where ever applicable.

As per the notes on accounts attached  
For Bhopal Municipal Corporation

As Per Our Audit Report of Even Date  
For Manu Bhal & Associates  
Chartered Accountants  
FRN: 011701

Commissioner

Additional Commissioner  
Finance  
Municipal Corporation, Bhopal

CA Vardhm In Jain  
Partner  
M.No 410825

Place: Bhopal  
Date: 09.11.2021

Addl. Commissioner (Finance)  
Municipal Corporation, Bhopal

Schedule B-1: Municipal (General) Fund

Amount in " ₹ "

Account Code	Particulars	Amount As on 31st March 2021	
	<b>Opening Balance (As on 1st April 2020)</b>	A)	13,59,51,06,626.06
	<b>Additions during the year</b>		
1	Excess of Income over Expenditure		82,82,38,569.81
2	Payment of GPF to employees booked as Expense in PY's		22,41,36,408.00
		B)	1,05,23,74,997.81
	<b>Deduction during the year</b>		
1	JNNURM Previous Years Security Deposit Refund during the year(Before incorporation of SAP)		2,30,76,022.00
2	Net Amount Transferred to Sanchit Nidhi		5,82,79,532.00
3	Transfer to Bond Sinking Fund		24,68,08,234.00
		C)	32,81,63,788.00
	<b>Closing Balance (As on 31st March 2021)</b>	<b>A+B-C</b>	<b>14,31,93,17,835.87</b>

